

PEABODY ESSEX MUSEUM

East India Square, Salem, Massachusetts 01970-3783

Photographic Services Department

Telephone: (978) 745-9500 x3232 Fax: (978) 740-3633

PHOTOGRAPH PRICE LIST/ORDER FORM FOR PERSONAL USE ONLY

Effective January 2005

BLACK AND WHITE PHOTOGRAPHS FROM EXISTING NEGATIVES

Please note that as of April 2001, all B&W prints are ink jet digital generated prints produced with soy based inks and printed on archival stable substrate surface.

5x7 glossy	\$25	11x14 matte	\$45.00
5x7 matte	\$25	16x20 matte	\$75.00
8x10 glossy	\$27.50		
8x10 matte	\$27.50		

Prices for larger sizes available upon request

SEPIA-TONING is available. Add 100% to price of photograph.

New negative/scanning charge will be applied to all images that are not digitized.

B & W - \$25 Color - \$50

Negatives remain the property of the Peabody Essex Museum.

ORDERED BY:

DELIVER TO: If not to your address

Name

Name

Address

Address

City State Zip

City State Zip

Phone Number

Phone Number

E-Mail address

SUBJECT	NEGATIVE NUMBER (Enter X if none)	QTY	SIZE & FINISH	UNIT PRICE	TOTAL

Figure cost of new negatives

Total # of X's x \$25.00 or \$50.00 =

PREPAYMENT REQUIRED

 Sepia-toning (x2 each)

 Check or Money Order

 Mass. Sales Tax (MA residents only) 5%

 VISA MasterCard

 Postage & Handling

 American Express

TOTAL DUE

RUSH (x2) = TOTAL DUE

PRIORITY RUSH (x3) = TOTAL DUE

Credit Card Number

____/____/____

Expiration Date Signature

**Mail to: Photographic Services Department
Peabody Essex Museum**

**Postage & Handling
fees on reverse.**

***Return Photocopy with your order when there is NO NEGATIVE.**

POSTAGE & HANDLING FEES

Number of photographs	first class	international (airmail)
1 – 3	\$5.00	\$7.50
4 – 7	\$7.00	\$10.00
8 – 10	\$12.50	\$17.50

ABOUT ORDERING PHOTOGRAPHS

1. Prepayment is required for all orders. The museum accepts payment by check or credit card (MasterCard, VISA, and American Express). When paying by credit card, please indicate the name as it appears on the card, the type of card, the account number, and the expiration date.
2. DELIVERY TIME:
Regular delivery time 4-6 weeks
RUSH order (100% additional fee) 10 business days
PRIORITY RUSH (200% additional fee) 5 business days
3. All black and white and color negatives remain the property of the Peabody Essex Museum. No negatives will be loaned or sold.

PRICES SUBJECT TO CHANGE WITHOUT NOTICE