

Open Tuesday–Sunday, 10 am–5 pm  
Closed Mondays (except holidays)

Closed Thanksgiving, Christmas  
and New Year's Day

Events on holidays may incur  
additional rental costs

Weekends include Friday nights,  
Saturday and Sunday

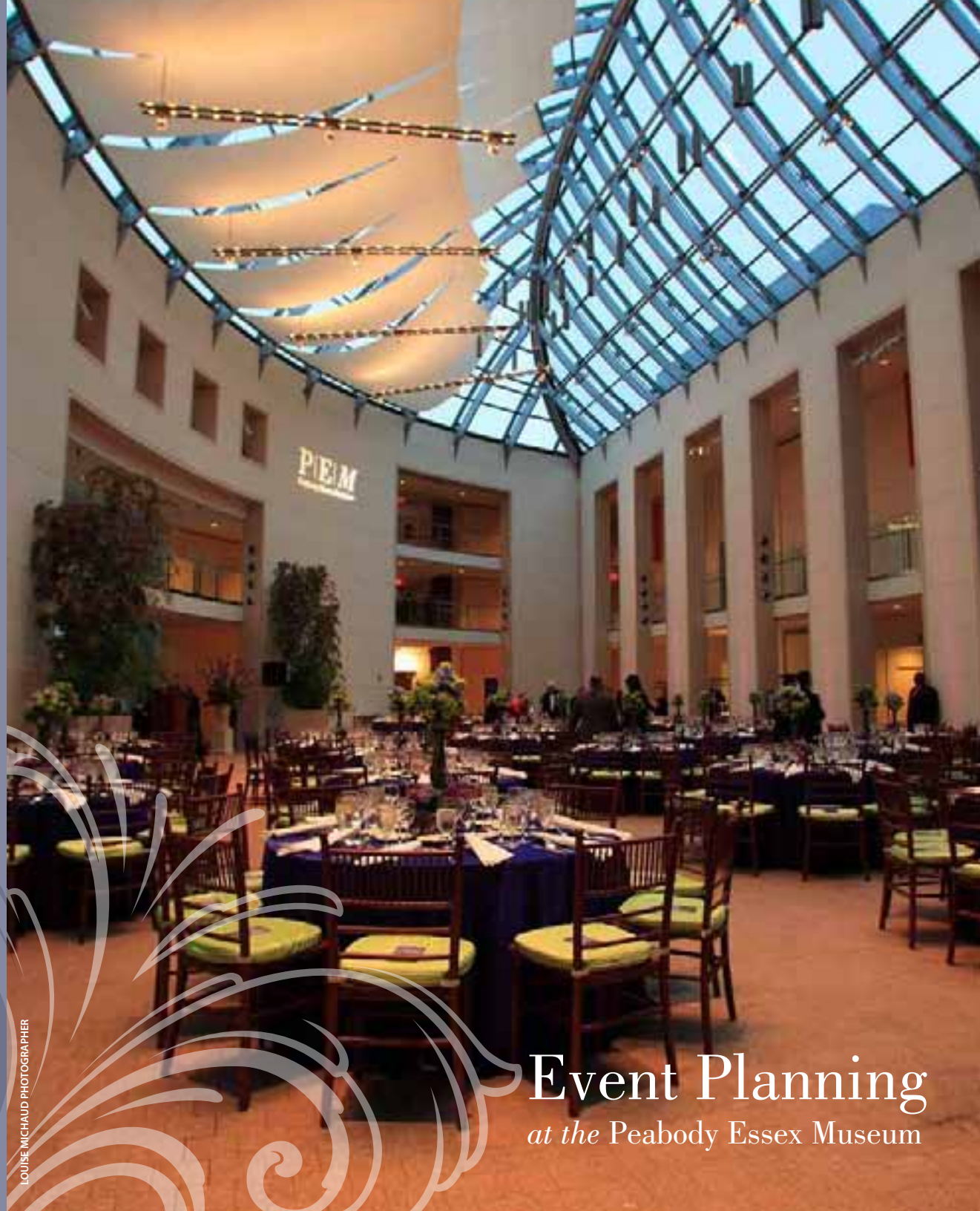
Venues are wheelchair accessible

Prices are subject to change

**PEEM**  
Peabody Essex Museum

**Functions and Rentals Department**  
Peabody Essex Museum  
East India Square  
Salem, Massachusetts 01970  
978-542-1615

LOUISE MICHAUD PHOTOGRAPHER



**Event Planning**  
*at the Peabody Essex Museum*

## Welcome to the Peabody Essex Museum

The beautiful Peabody Essex Museum, in Salem, Massachusetts, is one of the region's most exquisite settings for your special events.

Whether you're planning a corporate banquet or a gathering for close friends and family, the museum offers a variety of spaces that are perfectly suited for creating memorable occasions. Cocktail receptions, wedding ceremonies, formal parties and celebrations and photography are expertly planned and executed with the help of our experienced staff.

We look forward to showing you our galleries in person. Together we can plan an event that is truly special.



All pricing is based on a five-hour reception — one hour for cocktails and four hours for dinner and dancing. Ceremony is a total of one hour — 30 minutes for your guests to arrive and 30 minutes for your ceremony.

As we are open to the public during the day, most of our events are hosted after 5 pm. Please note the suggested timing for each rental space. Start times can be later in the evening but not any earlier.

**RECEPTION ONLY**

**Cocktails in Atrium and Atrium Spine** 6:30–7:30 pm  
**Dinner and dancing in East India Marine Hall** 7:30–11:30 pm

Enjoy the feel of the outdoors with a view of the sky in the Atrium for cocktails followed by dinner in East India Marine Hall.

Guest count from **80 to 200** people **Cost \$5,500**

**Cocktails in East India Marine Hall** 6–7 pm  
**Dinner and dancing in the Atrium** 7–11 pm

Enjoy cocktails in East India Marine Hall followed by dinner and dancing in the spacious and dramatic Atrium with its soaring glass ceiling.

Guest count from **100 to 270** people **Cost \$8,500**

**Cocktails in Atrium Spine** 6:30–7:30 pm  
**Dinner and dancing in the Atrium** 7:30–11:30 pm

Enjoy cocktails with a view of the sky followed by dinner in the dramatic Atrium with its soaring glass ceiling.

Guest count from **100 to 270** people **Cost \$8,500**

**CEREMONY AND RECEPTION**

**Ceremony in Atrium** 6:30–7 pm guest arrival, 7 pm ceremony  
**Cocktails in Atrium Spine** 7:30–8:30 pm

**Dinner and dancing in East India Marine Hall** 8:30 pm–12:30 am

Enjoy the feel of the outdoors with a view of the sky in the Atrium for your ceremony and cocktail hour followed by dinner in East India Marine Hall.

Guest count from **80 to 200** people **Cost \$6,500**

**Ceremony in East India Marine Hall** 6–6:30 pm guest arrival, 6:30 pm ceremony  
**Cocktails in Atrium Spine** 7–8 pm

**Dinner and dancing in the Atrium** 8 pm–midnight

Have your ceremony in front of the floor-to-ceiling windows in East India Marine Hall followed by cocktails in the Atrium Spine area and dinner and dancing in PEM's breathtaking Atrium, with its soaring glass ceiling.

Guest count from **100 to 270** people **Cost \$9,500**

**UPGRADES**

**Chairs** | \$4 per fruitwood chair

**Gallery access** | Two adjacent galleries **\$700**; Special exhibitions **Price on request**

**Museum passes** | General museum passes enabling guests to visit the museum on their own during normal business hours **Price on request**

*Please note: You must be a member of the Peabody Essex Museum to host an event. Membership information is available upon request.*



CLOCKWISE FROM TOP LEFT: JOEL LAINO PHOTOGRAPHY, COURTESY GRACE ORMOND, WALTER SILVER/PEM, MARK KEENE



LOUISE MICHAUD PHOTOGRAPHER

## Atrium

The breathtaking Atrium is the heart of the Peabody Essex Museum. An arched glass roof soars dramatically overhead, pulling the eye and the spirit upward. This central gathering place recalls the traditional New England village green.

**ROOM CAPACITY** Seated dinner **125 to 300**;  
**270** maximum with dancing  
Standing reception **550**

**COST**  
**Weekends**  
**\$7,500** for four hours  
**Weeknights**  
**\$3,500** for three hours

**SUPPLEMENTAL RENTAL SPACE** If a separate room for a cocktail reception is desired, East India Marine Hall can accommodate up to **300**. Cost per hour is **\$1,000**.

## Liberty Street Gallery Package

The Liberty Street galleries, where most of the exhibitions are presented, are available for rental for evening events. Your guests have access to East India Marine Hall and the Atrium for the duration of the event.

**ROOM CAPACITY**  
**Seated Dinner** Atrium **300**; **270** with dancing  
East India Marine Hall **220**; **200** with dancing

**Reception** Atrium **550**  
East India Marine Hall **300**

**COST** **\$11,000** for five hours



WALTER SILVER/PEM

## Bartlett and Copeland Galleries

The Bartlett Gallery is the centerpiece in a suite of galleries dedicated to the museum's Chinese export porcelain collection. The room has an elegant octagonal shape and is bounded on its eight sides by recessed, lighted display cases filled with decorative Chinese porcelain. The Copeland Gallery is included in the rental and is ideal for cocktails or hors d'oeuvres. Moongate Patio in the Asian Garden is a lovely outdoor adjunct to the galleries. This space can be used for business meetings, lectures, sit-down meals, weddings, and receptions both day and evening.

**ROOM CAPACITY** Seated meal up to **80** people  
 Standing reception up to **200**  
 Theater style seating up to **125**  
*The Asian Garden is included in this package, weather permitting.*

### COST

#### Weekends

#### Wedding Receptions

**\$2,500** for five hours when the museum is open

**\$3,500** for five hours when the museum is closed

#### Other Events

#### When the museum is open

**\$1,200** for three hours;

**\$200** each additional hour

#### When the museum is closed

**\$2,000** for three hours;

**\$500** each additional hour

#### Weekdays

#### When the museum is open

**\$500** for three hours;

**\$100** each additional hour

#### When the museum is closed

**\$1,800** for three hours;

**\$200** each additional hour

### MUSEUM HOURS

Tuesday–Sunday, 10 am–5pm

Closed Mondays (except holidays)

Closed Thanksgiving, Christmas and New Year's Day



STACEY DOYLE PHOTOGRAPHY

## East India Marine Hall

This grand banquet hall was erected in 1824 for meetings of the East India Marine Society — entrepreneurs who sailed beyond Cape Horn and the Cape of Good Hope. Distinguished by its many arched, floor-to-ceiling windows, polished wood floors and artwork, the hall has been host to a vast array of illustrious dignitaries beginning with John Quincy Adams, who participated in the building's dedication ceremonies. East India Marine Hall is available for evening events only.

**ROOM CAPACITY** Seated dinner **90 to 220**;  
**200** with dancing; **150** with stations  
 Standing reception up to **300**

**COST** **Weekends**  
**\$4,500** for four hours

**Weekdays**  
**\$2,750** for three hours when the museum is closed  
**\$500** each additional hour

**SUPPLEMENTAL RENTAL SPACE** If a separate room for a cocktail reception is desired, the Atrium can accommodate your group. The cost per hour is **\$1,000**.